

CS-19-239

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.
CM2847

CONTRACTOR INFORMATION

Name: COMPRISE TECHNOLOGIES

Address: 1041 ROUTE 361 WEST NAVESINK NJ 07752
City State Zip

Contractor's Administrator Name: Daniel Curtin/Don Chadwick Title: President/Sales Rep

Tel#: 800-854-6822 Fax#: 732-291-3699 Email: Donc@comprisetechologies.com

CONTRACT INFORMATION

Contract Name: SmartPay Online Payment License Agreement Contract Value: \$1,991.00

Brief Description: Comprise license for all branches to accept online payments.

Contract Dates 03/02/2020 to 03/01/2021 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____ No Increase _____

New Contract Dates _____ to _____ TOTAL OR AMENDMENT AMOUNT: \$ _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. [Signature] 4/8/20 01711571-549000
Department Head Signature Date Funding Source/Acct #
2. [Signature] 4/16/2020
Contract Management Date
3. [Signature] 4/21/20
Office of Management & Budget Date
4. [Signature] 4/22/20
County Attorney (approved as to form only) Date

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 4/22/20
Mike Mullin Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

SENT TO: [Signature]
DEPT: Contract
DATE: 4/8/2020
FERNANDINA BEACH LIBRARY

EXHIBIT G

ADDITIONAL PRODUCT ENDORSEMENT

Upon execution by both parties, the License And Service Agreement, (Agreement), by and between Comprise Technologies, Inc, (Comprise) located at 1041 Route 36, PO Box 425, Navesink, New Jersey 07752 and the Licensee listed below is hereby amended as follows:

Licensee desires to obtain the right to use Smart Alec™ which is Comprise proprietary technology and information, in connection with the Licensee's business operations. The purpose of this Endorsement is to license this additional product to Licensee.

This additional product shall be defined as capable of performing the functions and consisting of the components on the literature scheduled below and on the attached Cost Proposal, all of which shall be provided by Comprise unless otherwise specified.

SmartPay Online Payments - SPO_116

Cost And Payment

| SmartPay Online | <u>Initial Cost</u> | <u>Renewal</u> | <u>Proposal #</u> |
|-----------------|---------------------|----------------|-------------------|
| | 1,991 | 600 | 6877.1 |

Payment as set forth in the attached Cost Proposal shall be due upon delivery unless otherwise specified herein. Licensee may obtain additional quantities according to the unit costs set forth in the Cost Proposal or a mutually acceptable pro-rata computation of unit costs if not specified.

License

Licensee is granted a non-exclusive, nontransferable end user license to use this additional product in the normal course of Licensee's business. Licensee is authorized to make copies of the software and any associated documentation provided by Comprise so that Licensee has sufficient copies to support its use of the product. Such use is restricted to Licensee's facilities or the facilities provided to Licensee by Comprise.

Other

If this additional product can be used to process payments by credit card, debit card, and/or check, this Endorsement must be executed along with a "PAYMENT CARD INDUSTRY DATA SECURITY STANDARD AMENDMENT".

Entire Endorsement

This Endorsement documents the entire agreement between the parties and shall supersede and merge all prior and contemporaneous communications, understandings and agreements with respect to the subject matter hereof.

COMPRISE TECHNOLOGIES, INC.
1041 Route 36 West
Navesink, New Jersey 07752

Nassau County ^{Board of County Commissioners} Public Library
25 North 4th Street
Fernandina Beach, FL 32034

By: *Daniel Curtin*

By: *[Signature]*

Print Name: Daniel Curtin

Print Name: *Michael S. McElrea*

Title: President

Title: *County Mgr.*

Date: *3-2-20*

Date: *4/1/20*



Proposal Date: 10/17/2019

Proposal Licensee Information:
 Nassau County Public Library
 Claire Shepherd
 25 North 4th Street
 Fernandina Beach, FL 32034
 904-530-6503
cshepherd@nassaucountyfl.com

Our Representative:
 Don Chadwick
 800-854-6822 x237
DonC@comprisetechologies.com

SmartPAY Order No.: 6877.1 Price List: 2017.3.84
 Description: Nassau County Public Library Charges For 250,000 Circulation and N/A Clients

| Software | Item Number | | Quan | Unit Cost | Initial | |
|--|-------------|---------|--------|-----------|----------|---------|
| | Initial | Renewal | | | Order | Renewal |
| Product License | 001 | 001R | 250 | 1.92 | 480.00 | 480.00 |
| Web Site License | 002 | 002R | 1 | 600.00 | 600.00 | 120.00 |
| ILS Authentication License (SIP or XML): Polaris | 003 | 003R | Waived | 1,800.00 | 0.00 | 0.00 |
| ILS Payment License (SIP or XML): Polaris | 004 | 004R | Waived | 1,800.00 | 0.00 | 0.00 |
| Payment Processor: N/A | 007 | 007R | 0 | - | 0.00 | 0.00 |
| Software Sub-total | | | 251 | | 1080.00 | 600.00 |
| Remote Services | | | | | | |
| Server Setup | 055 | n/a | Waived | 910.00 | | n/a |
| Web Site Setup | 060 | n/a | 1 | 325.00 | 325.00 | n/a |
| ILS Function Setup & Test: Polaris | 057 | n/a | Waived | 910.00 | 0.00 | n/a |
| Merchant Account Setup | 061 | n/a | 1 | 910.00 | 910.00 | n/a |
| Remote Services Sub-total | | | 2 | | 1235.00 | 0.00 |
| Total Sale | | | | | \$ 2,315 | \$ 600 |
| Customer Loyalty Reward, Thank You! | | | | | \$ (324) | \$ - |
| Total Sale | | | | | \$ 1,991 | \$ 600 |

- Each additional client will be charged pro-rata.
- 12 Month Support is included in the initial order; pro-rated to present renewal date for current customers.
- Payment Due Net ~~30~~ Days from Invoice.
- Bill To: Agency *45 per Florida Prompt Payment Act*
- Valid Period: 90 days.
- Library is responsible for Bank and Processor charges.

Comprise Technologies



Online Payments for Libraries



SmartPAY allows patrons to make fine/fee payments and donations at your website.

SmartPAY links with all leading ILS products to automatically post payments of fines, fees or other charges. SmartPAY lets you reconcile payments by individual member library.

SmartPAY increases collections because it adds a payment option that is available 24 hours a day – 7 days a week.

SmartPAY features:

- ✓ Fine and Fee Payments
- ✓ Donations for a Purpose
- ✓ Pre-payment of Print Account
- ✓ Convenience Fee Option



SmartPAY allows patrons to make payments at your website!

Comprise

800-854-6822

www.CompriseTechnologies.com

1041 Route 36 West
Navesink, New Jersey 07752
SPO_115

Comprise Technologies

What is SmartPAY?

With SmartPAY, your patrons can complete secure, fine, fee or other payments, and donors can make contributions, directly at your website. SmartPAY meets the Payment Card Industry's Data Security Standard. It increases collections because it is easy, convenient, and secure.

| CODE | AMOUNT | TYPE | INFORMATION | PAY NOW |
|----------|---------|---------|---|--------------------------|
| 964092-0 | \$18.98 | I | The sinister urge | <input type="checkbox"/> |
| 964093-0 | \$5.00 | LostPro | The sinister urge | <input type="checkbox"/> |
| 964095-0 | \$16.50 | I | The American | <input type="checkbox"/> |
| 964096-0 | \$5.00 | LostPro | The American | <input type="checkbox"/> |
| 964098-0 | \$11.99 | I | Classic masters | <input type="checkbox"/> |
| 964099-0 | \$5.00 | LostPro | Classic masters | <input type="checkbox"/> |
| 964101-0 | \$19.98 | I | Ghost rider : travels on the healing road / | <input type="checkbox"/> |
| 964102-0 | \$5.00 | LostPro | Ghost rider : travels on the healing road / | <input type="checkbox"/> |
| 964104-0 | \$18.97 | I | Live at the Fillmore | <input type="checkbox"/> |
| 964105-0 | \$5.00 | LostPro | Live at the Fillmore | <input type="checkbox"/> |
| 964107-0 | \$11.97 | I | Familiar to millions | <input type="checkbox"/> |
| 964108-0 | \$5.00 | LostPro | Familiar to millions | <input type="checkbox"/> |
| 964110-0 | \$16.96 | I | Load guitars, big suspicions | <input type="checkbox"/> |
| 964111-0 | \$5.00 | LostPro | Load guitars, big suspicions | <input type="checkbox"/> |
| 964114-0 | \$10.00 | Inv. | | <input type="checkbox"/> |

TOTAL FEES: \$166.82 \$0.00

CREDIT CARD INFORMATION

Name on Card:

Credit Card #:

Expiration Date:

Security (CVV) Code:

* Public market with this symbol are required.

Finish

With SmartPAY:

- ✓ Patrons make fine/fee payments.
- ✓ Patrons can pre-pay for printing.
- ✓ Anyone can make donations with a purpose.

Patrons choose the fines/fees they would like to pay. The ILS dictates the information that is displayed.

Things You Should Know:

- ➔ Your ILS determines what information is displayed for each line item.
- ➔ Some, but not all ILS, are compatible with partial payments.
- ➔ Card holder data is transmitted only through the Comprise Hosted Gateway.

Credit/debit card information is transmitted only through the Comprise Hosted Gateway.

SmartPAY ILS Functions

SmartPAY works with all leading ILS products so your payment solution is independent of your ILS selection. The display and payment of ILS items is dependent upon the capabilities of the ILS product. We integrate with the following ILS products: Polaris, Symphony, Horizon, Sierra, Millennium, Koha, Exlibras, VTLS, Evergreen and TLC.

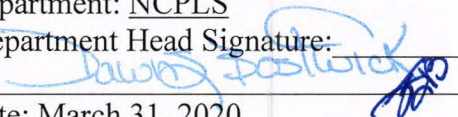
PCI Compliance - Secure, Credit Card Acceptance

SmartPAY meets the PCI DSS standard, as well as the security certification requirements of every major credit card processor, financial institution, and government accounting office. SmartPAY is implemented using Comprise' Hosted Gateway which reduces the PCI burden to your library.



Nassau County Board of County Commissioners
Sole Source/Single Source Certification Form

Vendor Name: COMPRISE TECHNOLOGIES
Address: 1041 Route 361 West
Navesink, NJ 07752
Phone: 800-854-6822
Contact Name: Don Chadwick/Daniel Curtin
Account: 01711571-549000

Department: NCPLS
Department Head Signature: 
Date: March 31, 2020
Cost: \$1,991.00

Description of Commodity:

Comprise license for all branches to accept online payments

Check one (1) of the following two (2) choices:

XX Sole Source: The goods or services can be legally purchased from only one source.

Single Source: The goods or services can be purchased from multiple sources, but, in order to meet certain functional or performance requirements, there is only one economically feasible source for this purchase.

Please check all of the following that apply:

XX Purchase can only be obtained from original manufacturer-not available through distributors.

Only authorized area distributor of the original manufacturer.

Parts/Equipment are not interchangeable with similar parts of another manufacturer.

This is the only known source that will meet the specialized needs of this department or perform the intended function.

This source must be used to meet warranty or service maintenance requirements.

This source is required for standardization.

None of the above apply.

Comments/Explanations: (required)

Comprise is the sole proprietor of the SMARTPAY software and the only company that can support their product.

Approval:


County Manager

3/31/20
Date



Comprise Technologies, Inc.
1041 Route 36, P.O. Box 425
Navesink, NJ 07752
Voice: 800.854.6822
Fax: 732.291.3699

Empowering Patrons – Liberating Librarians _____

April 1, 2020

Nassau County Public Library System
25 North 4th Street
Fernandina Beach, FL 32034

To Whom It May Concern:

RE: Sole Source Certification

Comprise Technologies, Inc. (Comprise) is pleased to submit this document in support of your sole source consideration of Smart Money Manager POS, Smart Terminals, and SmartPAY, collectively referred to as the **Smart Payment System**. Comprise's **Smart Payment System** is a PCI-DSS compliant product for transactions at any point-of-interaction in a public library. Comprise is the only company that has developed the proprietary solution as described herein.

Product Description

The heart of **Smart Payment System** is SmartPAY, an independently PCI-DSS accredited Internet "Gateway" equipped with proprietary software enabling two-way communication among system points-of-interaction, Patron Library Record, **exclusively with its' Smart Database**, and your payment card processor. The architecture of **Smart Payment System** enables the library to validate its' own PCI compliance with the lowest permitted effort while, at the same time, providing the library with the highest quality reporting of all payment transactions.

Smart Payment System offers the library a patron self-service and/or staff-assist payment method:

1. SmartPay (online),
2. Smart Money Manager POS (over-the-counter),
3. Smart Terminals used with Smart Money POS

The components of the Smart Payment System, combined with our Smart Reports, provide libraries with the only unified payment system in the industry.

Feature Set Available Solely Through Smart Payment System

Library System Charges – Communicates with ILS products to display in line item detail and process real time payment for fines or other service charges.

Comprise has under their employ, Software Developers, Technical Support, Remote Software Implementation and On-site Implementation staff that support our customers for New Installs, Maintenance and Upgrades. Comprise is the only source for the development of our proprietary Smart software as well as the support and maintenance of the SAM Software and all hardware devices that integrates with the SAM software.

Since Comprise is the sole developer of **SmartPAY, Smart Money Manager POS software along with our integrated Smart Terminal credit card reader**, we are also the only company that can support the integration to meet the needs and configuration requirements of each customer.

We look forward to the opportunity to serve your Library.

Sincerely,

Dan Curtin

Dan Curtin
President
Comprise Technologies, Inc.

The Payment Card Industry Data Security Standard

The PCI Data Security Standard (PCI-DSS) represents a common set of industry tools and measurements to help ensure the safe handling of sensitive information. Initially created by aligning Visa's Account Information Security (AIS) Cardholder Information Security (CISP) programs with MasterCard's Site Data Protection (SDP) program, the standard provides an actionable framework for developing a robust account data security process - including preventing, detecting and reacting to security incidents. The first version, developed by the founding members of the PCI Security Standards Council, became effective with the launch of the PCI Security Standards Council in 2004.